

DEPARTMENT OF ECONOMICS

Add on Course On

Grooming Skills for Competitive Exams

No. of contact hours: 30

Aims and Objectives of the Course

- To motivate the students to participate in various competitive examinations
- To create awareness about the various competitive exams available for the students
- To prepare the students to face the challenges of the competitive exams
- To train the students with latest information

COURSE OUTCOME:

By successfully completing the course, students will be able to:

Possess and exhibit cognitive abilities, which include comprehension, analysis, evaluation, understanding the structure of arguments, deductive and inductive reasoning.

COURSE OUTLINE

Module 1: Simple Arithmetic and Current Affairs (15 hrs)

Simple Arithmetic-Word and number Analogy- Arithmetic reasoning- Blood relation- Missing number in series- Character puzzles- Classification- Nonverbal reasoning

Module 2 Logical reasoning and current Affairs (10 hrs)

Logical Reasoning-Problem Solving- seating arrangement-date and calendar- Coding and decoding- odd man out-time and distance- ratio and proportion- simple and compound interest- profit and loss-averages- Current Affairs

Module 3: Communicative skills and Communication Technology (ICT) (5 hrs)

Communication-types and characteristics of communication-Effective Communication-Verbal and nonverbal-Intercultural and Group communication- Information and Communication Technology - Digital initiatives in higher education- ICT and Governance